

PBIS HANDBOOK 2021-2022

Positive Behavior Interventions and Supports Handbook

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Positive Behavior Interventions and Supports at TRCS

What is Positive Behavior Interventions and Supports?

Positive Behavior Interventions and Supports (PBIS) is an approach to supporting students to be successful in schools. PBIS was developed from research in the fields of behavior theory and effective instruction. PBIS supports <u>all</u> students through intervention ranging from a school-wide system to a system for developing individualized plans for specific students. School-wide PBIS focuses on the development and implementation of pro-active procedures and practices to prevent problem behavior for all students and improve school climate.

What is PBIS at Twin Rivers Charter School?

At TRCS we demonstrate the **PAWSitive** Tiger way to: **P**roblem Solve, **A**ct Responsibly, **W**ork Together and **S**tay Safe.

What are the responsibilities of the school-wide PBIS team?

- Hold PBIS meetings to plan and coordinate behavior-systems.
- Plan PBIS activities, and continually monitoring and updating PBIS programs.
- Attend district-wide meetings and trainings to promote the continued development and maintenance of PBIS programs at TRCS.
- Presents PBIS data and updates at staff meetings to keep school up-to-date.
- Receives input and feedback from staff through surveys, assessments and dialogue.
- The PBIS team leader is responsible for facilitating monthly PBIS meetings on-site and being the liaison with district PBIS efforts through leadership meetings.

Who is on the school-wide PBIS team?

Name	Position/Role	Name	Position/Role
Chrissy Jolly	Site Administrator	Cindy Smoot	Data Entry/CICO Coordinator
Katie Peacock	Team Lead/Facilitator	Raj Deol	Intervention Team Lead
Kassi Kee	Minute Taker	Kari Hudson	Tier III Coordinator
Jessica Sanchez	Data Analyst	Sara Kline	Intervention Counseling
Kendra Hines	Timekeeper	Natalie Mayfield	Parent Liaison

What is the format of the meetings?

Each Tier I meeting will run on the <u>Monday before the first Wednesday of the month at 3 p.m.</u> (Tuesday if Monday is a holiday,) based on the meeting agenda minutes as outlined on a Tier I TIPS form, and new agenda items will be based on the school-wide drill-down data which creates a monthly precision statement. The monthly precision statement will be reported in the all-staff meetings on the first Wednesday of every month.

Tier II meetings will run on the <u>Tier I Mondays and third Monday of the month</u> and follow the Tier II TIPS form. Tier II meetings aim at: using data to guide decision making, early identification of students requiring individual behavior supports (Tier II & Tier III), matching students to interventions efficiently and effectively, monitoring student progress on interventions and monitoring interventions and systems in the school. Agenda items will be shared with those in direct contact with Tier II/III students. Parent/guardian(s) of students will be contacted following a recommended intervention by their child's teacher.

Tier III meetings: Once a student is referred to Tier III, meetings occur consecutively over a six week period for that particular student. The continuous meetings allow for both creation of an individual behavior plan as well as progress monitoring. The individual behavior plans are based on identifying the function of the behavior and addressing the behavior in a way that will allow for Prevention of behavior, Teaching of replacement behavior, and Reinforcement of desired behavior (PTR). After the 6 weeks, the teacher will continue to work with the student, and will consult the team once a month. The team will continue to serve all referred students in the same capacity.

Due to confidentiality measures and the timeliness of PBIS meetings, they are closed to outside attendees. Any parent/guardian(s) may submit a Parent Input Form at anytime to the PBIS team for consideration. (Appendix A).

TRCS School-Wide Expectations

Why do we have school-wide expectations?

Having positively stated rules facilitates the teaching of behavioral norms across school settings because students will be learning through the same language. By focusing on 4 simple expectations (rules), it is easier for students to remember. Research shows that recognizing students for following the rules is more important than catching them breaking the rules. By stating rules positively, all TRCS staff will be more likely to use the rules to catch students engaging in the appropriate behaviors.

The Behavior Expectations Matrix uses the school-wide rules to identify specific behavioral expectations across school settings. All staff and students are expected to know the school-wide rules. TRCS will evaluate monthly to see if staff and students know the school-wide expectations. To be most effective, regular reinforcement using the school-wide expectations is part of the school culture.



TWIN RIVERS CHARTER SCHOOL

BEHAVIOR EXPECTATIONS

	P roblem Solve	A ct Responsible	Work Together	S tay Safe
CLASSROOM	Talk it Out & Use the PAW	Take Pride in Appearance	Use Encouraging Language to Build Relationships	Use Materials as Intended
RESTROOM	Report Issue to Adult	Use Time Effectively	Leave Facilities Clean	Cleanliness
LUNCH AREA	Ask Three Before Me	Use Hand Signals	Respect Space & Clean It Up	Use Table Talk Voices and Enjoy Your Own Food
HALLWAY	Use the PAW	Model Behavior	Watch for Others	Respect Personal Space
QUAD	Talk it Out or Ask for Help	Respect Property & Others	Look Out for your Peers	Walk at all Times
BLACKTOP	Talk it Out or Ask for Help	Follow Game Rules & Use Equipment Properly	Good of the Group	Freeze When the Bell Rings
SCHOOL ACTIVITIES	Use the PAW	Tame Tiger	Make Room & Respect Boundaries	Be in Expected Area & Wait for Dismissal
OFFICE	State Your Purpose Politely	Respect Property & Others	Wait Patiently and Timely	Self-Check
PICK-UP	Be Alert	Tame Tiger	Be Ready to Go	Stay With Your Class

How will we teach the students the school-wide expectations?

- Parent Info- Back to School Night
- <u>Teaching the Expectation</u>- the first week of school will be used to teach the behavior expectations. Each day, new areas of the Behavior Expectations matrix will be taught through a video shown by the teachers, and lesson plans read to the class. (Appendix B)
- <u>Booster Sessions</u>- It is important to hold booster sessions to review the expectations throughout the year. Booster sessions are especially helpful after returning from a long break, during times of the years where anticipated behaviors occur, or in locations that tend to be problematic.
- Opportunities for Practice- it is important that students have opportunities to practice the expectations and have a model to look at. Some examples of ways for students to practice are:

- Make a class video of behavior and watch when needed.
- Have students practice behaviors before leaving area.
- Reward desired behaviors and reteach when needed.
- Provide an opportunity so students know where to place "Terrific Tigers" and "Caughtya" tickets throughout the school year.
- Provide opportunities for children to role-play at school or at home.
- Talk about the expectations and quiz child at home.

TRCS Reward System

Why do we want to recognize expected Behavior?

It is not only enough just to teach expected behavior, but we also need to regularly recognize and reward students for engaging in appropriate behavior. We should strive to recognize students for engaging in expected behaviors with a goal interaction of 4:1, a rate of four positive interactions to every one negative. The goals of the acknowledgement system is to increase the number of positive interactions that all staff have with students.

Who should be handing out acknowledgments?

TRCS staff will be given the acknowledgements, including all teachers, classified staff, supervisors, coaches and substitute teachers.

How many acknowledgments should be given out?

The goal of PBIS is for all students to be recognized for their appropriate behaviors. All students should feel like they have a good chance of receiving a Terrific Tiger for good behavior and good choices. Even the most challenging students engage in appropriate behavior most of the time and will benefit from the schoolwide support as much, if not more than other students.

How do we recognize students with Terrific Tigers?

Students are given a Terrific Tiger immediately following a recognized appropriate behavior and are told exactly why they received the reward. In order to promote expected behavior, students need to know when and why they are being acknowledged. When recognizing students with a Terrific Tiger, it is important to identify specifically what behavior the student engaged in, and link it to the appropriate behavior expectation with an audience.

For example: John, I wanted to thank you for helping pick up the books someone knocked on the floor. You were ACTING RESPONSIBLE, and it really helped me out. Here is a Terrific Tiger. Thank you.

TRCS Rewards Recognition Matrix

	Terrific Tigers	Communication Form	Caughtya Tickets	Perfect Attendance	Awards Assembly
What?	Following PAWS	Had multiple	Going Above &	Attendance of 98%	All School Academic
	Expectations	positive	Beyond	or higher	& Behavior Awards
		reinforcements			
Who Gives	All Staff	All Staff	All Staff	Office	Teachers
It?					
Who	All Students	All Students	All Students	Students who have	Each Class
Receives It?				perfect attendance	
				(98% or higher)	
How Often?	Daily	Daily	As Needed	Once every Trimester	Once every Trimester
			(once a trimester)		
Reward(s)?	Sticker & Entered in	Positive Affirmations	Prize from the prize	Certificate & Pencil	Certificates
	Monthly Drawing:	Sent Home	box in the office		
	gift cards, prizes,		immediately after		
	treats, VIP Lunch		given ticket		

Consequences System

What happens when students do not follow expectations?

Consistent and fair discipline procedures are crucial to a successful consequence system in all schools. It is equally important that all staff actively participate in PBIS and are respectful of students in their disciplinary responses. Consequences should focus on teaching, remediation, and logical reactions as much as possible (e.g. if a student breaks a window, they work it off in restitution.). In providing consequences all staff must be mindful of instructional time with the goal of minimizing the amount of instructional time missed.

In order to maximize student instructional time, staff is encouraged to deal with problem behavior in their classroom as much as possible. This requires that teachers develop a clear discipline plan with teaching expectations and routines, incentives for positive behavior and clear classroom responses to problem behavior for their classroom. If teachers are experiencing pervasive problem behavior in their classroom, they are advised to seek assistance or additional consultation by contacting administration.

What are the procedures for an office referral?

Elementary:

- 1. Verbal Warning (Social Contract)
- Restorative Justice Questioning (4 CKH Questions)
- 3. Loss of Privilege (Communication Form, Appendix C),
- 4. Behave Out (EdCode Violation- sent to office)

Middle School:

- 1. Verbal Warning (Social Contract/4 Questions)
- Loss of Privilege (Communication Form, Appendix C),
- 3. Behave Out (EdCode Violation- sent to office)

Where does the information from the referrals go?

Behavior Communication Forms, with minor infractions that violate the school's behavior expectations are entered daily into the TRCS internal school-wide information system daily that allows the PBIS team to track behavior with a number of variables; thus, allowing TRCS to target specific behaviors and locations for intervention. All information entered into the system is also shared with parent/guardian(s) by Communication Form (with signature required), phone call, an electronic message or in person. Any infraction that is a violation of California Ed Code gets entered into Aeries, which is accompanied by a major office referral to the office shortly following the arrival of the student. This incident is added to the student's permanent record.

TRCS-PBIS Interventions

Tier I- School Wide

Intervention	Capacity	Who coordinates intervention?	Criteria for Curriculum	Data Tracking Tool?	Parent Contact
PBIS Videos &	All Grades	Teacher (created	Taught in 1st	Classroom	Back to School
Booster Sessions	(Grades TK-8)	by PBIS Team)	week back	Self-Assessme	Night, Parent
			from summer	nt Survey	University and
				TFI Tracking	Website
			Booster	Tool	
			session after 3		
			major breaks		
Classroom	All Grades	Teacher (created	Taught in 1st	Classroom	Teacher Letter
Lessons	(Grades TK-8)	by PBIS Team)	week back from	Self-Assessment	Home & Syllabi
			summer	Survey	
PAWS Posters	All Areas	Assistant		Observation of	
		Principal		quality	

Tiered Consequence Posters	Each Classroom	Assistant Principal			Teacher Letter Home & Syllabi
Proactive Classroom Management Strategies	All Grades (Grades TK-8)	Teacher	Driven by Eight Classroom Management Strategies	ClassroomSelf-Assessment SurveyPeerObservations	
Capturing Kids Hearts	All Grades (Grades TK-8)	All Staff	Social Contracts, Morning Meeting/Meet & Greet, EXCEL		
Nurtured Heart	Grades TK-5	Teachers and Classified	Absolutely No! Absolutely Yes! Absolutely Clear!	1	
SEL Lessons	All Grades (Grades TK-8)	Counselor and Teachers	Taught Weekly: ■ TK-5 Zones of Regulation ■ 6-8 Strong Kids	Advocacy Calendar	Teacher Letter Home & Syllabi

Tier II- Small Groups of students who are not making adequate progress in behavior expectations that are provided with intervention opportunities matched to their needs on the basis of levels of performance and rates of progress.

^{*}before a student is recommended for a Tier II strategy, there must be evidence of Tier I supports (1v1 video, knows the PAWS expectations, etc.)
*all Tier II interventions will be placed by the Tier II team, unless there is a concern for safety in which action may be taken in an isolated referral.

	Check In Check Out/ Breaks-r- Better	Lunch Bunch	Peer Mentoring	Counseling Groups	Attendance Contract & Meeting
Capacity (# of students at one time)	10%	10	15 (3 Groups) For grades 2 - 6	100	As Needed (TK-8)
Who coordinates intervention?	Cindy Smoot	Cindy Smoot	Katie Peacock, Raj Deol, Yard Duty	Sara Kline	Meagan Dhalliwal
good fit for intervention	referrals/behavior reports that are non-aggressive behaviorsIssues completing work that is affecting academic achievement.	-Support with motivation. -Students who need tangibles to help with motivation	friends (gossip, rough play, not playing by the rules, arguing, teasing) -mentors use peer mediation strategies	through screener or RFA -student identified through Panorama screener -parent identified through RFA	more unexcused absences -students not meeting 90% criteria
What data is used to screen and evaluate student outcomes?	7 by October	-Qualitative data (teacher/staff input)	-SWIS referral data -Teacher/Yard Duty suggestion.		Aeries Attendance Tracking

		-Reduction in	-Peer mentoring		
			progress form fill		
			out by Peer Mentor		
Fading/ Graduation	CICO Tracking		Week 1: 3 days	-positive strength	-no more than 2
	Sheet Phase 1: 80%		Week 2: 2 days	1.	more unexcused
	success rate for 3/5	,	Week 3+: 1 day as	Γ	absences
		i i	needed		
	· •				-students meeting
		period, the decision			90% attendance
	success rate for 4/5				criteria
	· •	or end.			
	Phase 3: 80%				
	success rate for 4/5				
	days for 2				
	consecutive weeks				
	Phase 4: Self rating				
	with 80% success				
	rate for 4/5 days				
	with teacher check				
	(*grades 3-8)				
	Phase 5: Self rating				
	with 80% success				
	rate for 4/5 days				
	with no teacher				
	check				
Measure Success?	If a student is	4-6 weeks of >2	Decreased	-Panorama criteria	
	failing a phase for	referrals total	Communication	range	
	more than 3-4		Form incidents	-SIBBS < 9	
	weeks consistently.			And SRSS < 9	
	•	Teacher Contact	Teacher has	Counselor makes	-attendance letters
	with teacher, admin		permission slip	contact.	sent home
	and CICO		filled out for		bi-weekly
	coordinator		mentors & parent		,
			notification of		
			mentee		
			riiciice		

Tier III-Individual Plans for students in need of intensive intervention as behaviors restrict access to academic progress.

^{*}students receiving Tier III supports will be in combination with Tier I/II simultaneously.

	Behavior Contract	PTR
Capacity (# of students at one time)	As needed	No more than 2 a Trimester
Who coordinates intervention?	Chrissy	Kari Hudson
Describe students	Student failing Tier I&II interventions who have ill	Students exhibiting extreme behavior as incidents
who would be a	but lack will.	determined by frequency and duration, impeding
good fit for		their own or others' ability to access education.
intervention	Student who has been suspended	Tier II interventions have been exhausted.
What data is used	Referrals	Has been referred by the TIer II team. Referrals,
to screen and		observation and data collection (PTR forms)
evaluate student		reevaluated every 4 weeks.
outcomes?		

Fading/ Graduation criteria	3 months of improved behavior.	If a student is meeting their behavior goals on the PTR plan, then they will be considered for fading or graduating.
Measure Success?	>2 referrals	They are also meeting or showing success in their Tier II interventions.
Parent Contact	Meeting with signature	PTR Tracking Forms Initial Meeting, send home ongoing progress updates

Appendices

Appendix A- Parent Input Form

Behavior and/or Social-Emotional Parent Input Form

Student Name:			Date:		
Parent/Guardian Name:				Grade:	
What are your student's strengths/in	iterests?				
Do you have any behavior and/or so	cial emotion	al concerns?			
Is there any historical context that w	ould help the	e counselor?			
Please fill out the behavioral questio	ns to the her	t of your abilit	M. (sama ranaat)		
riease illi out the behavioral questio	Never-0			Frequently -3	
Nervous or Fearful		,			
Bullied by Peers					
Spends Time Alone					
Withdrawn					
Sad or Unhappy					
Complains About Being Sick or Hurt					Office Use
Low Academic Achievement					
Steal					
Lie, Cheat, Sneak					
Behavior Problem					
Peer Rejection					
Aggressive Behavior					
Negative Attitude					
Low Academic Achievement					

Expectations & Procedures Lesson Plans Classroom

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
talk it out & use the PAW	take pride in appearance	use encouraging language to build relationships	use materials as intended

Step 3: Explain Why Rules Are Important

This prevents arguments, allows you to find things, keeps you safe, keep materials from getting broken, and builds stronger relationships as a Tiger family.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
 Figure out a solution to a problem with a peer before you go to an adult Listening to the directions or checking with a neighbor if you missed something 	 Have supplies ready Put supplies back when done Treat Chromebooks with extra care Be in dress code 	 "That's okay you will get it." "Keep up the good work." "Here let me show you." 	 Use scissors only for paper. Try to contain glue to intended place Use one tissue at a time Use one pump at a time.
 Distracting others during the directions Give-up if you are frustrated Using loud voices 	 Getting out of your seat An unorganized desk Leaving trash on the ground Not putting your Chromebooks away 	 "Do it yourself." Making fun of someone Talking at someone instead of to them. 	 Pulling chair out from someone Sharpening both ends of a pencil Making paper airplanes

Restroom

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
report issue to adult	use time effectively	leave facilities clean	cleanliness

Step 3: Explain Why Rules Are Important

Restroom rules are important because it allows everyone to have a turn using the restroom with no issues.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
 Take a friend or send someone if you can't leave Find an adult 	 Doing your business Washing hands and return to class promptly 	 Model expectations for others Friendly reminder how much soap they need Take turns using the sink Leave the stall clean for the next person 	 Keep water in sink Push backpacks against the wall Carry out all belongings with you Leave the floor clean Stand on the floor always Catch all soap with hands
 Engaging in an argument Ignoring when others are making bad choices Not getting help for serious issues 	 Hanging out Goofing around with others Playing games in the stalls Letting water run or playing in the sink Standing around wasting time Graffitti 	 Pushing to get to sink Spilling water Playing with soap Not flushing and leaving paper all over 	 Splashing water Standing on toilet Pumping soap on the ground Dropping belongings wherever Leaving paper on the ground Making bubbles Shaking of water onto ground

Lunch Area

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
ask three before me	use hand signals	respect space & clean it up	Cleanliness

Step 3: Explain Why Rules Are Important

Rules during lunchtime are important because they allow everyone to have as much time enjoying their lunch as possible, and receive the nutrition they need to continue their day.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
Ask up to three table neighbors for help with opening food before asking an adult	Using the hand signals	 Keep your lunch close to you Keep trash together Pick up all items, including those on the ground Look around you Pick up trash, even if it is not yours 	 Only eat your own food Refusing food sharing Leaning in for close voices Speaking quietly
Immediately asking an adult for help	 Getting up without asking Shouting for an adult Going to the bathroom without asking Leaving your table 	 Dropping trash Spreading items all over table Walking away from a trash covered table Only picking up your own trash Throwing items into the trash can from a distance 	 Shouting Getting group to talk Taking food from others Sharing your food

Hallway

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
use the PAW	model behavior	watch for others	respect personal space

Step 3: Explain Why Rules Are Important

Rules in the hallway are important because they allow quick and efficient movement through the halls and ensures the safety of all students.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
 Use the paw and walk Quietly wait for an adult 	 Walking in a straight line Voices off Face forward and hands to your side Walking within the blue lines 	 Eyes up Staying in your line Stay on your side of the hall Looking for others Moving out of the way of someone Watching the space between you and others Reminding friends to stay in line 	 Keep body behind others Not touching Giving space Moving forward or backward to allow space Stay to the right when walking
 Verbally arguing Turning to get others involved Talking and laughing around other Swinging your lunch pail 	 Running Moving too slow Dragging body against the wall Talking and yelling Turning behind you Hands on wall or each other 	 Running into others Not looking ahead Not facing forward Cutting line 	 Pushing up against others Touching others Kicking others Chasing others Leaving line to engage in silly behavior

Quad

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
talk it out or ask for help	respect property & others	look out for your peers	walk at all times

Step 3: Explain Why Rules Are Important

Quad rules ensure all student's safety and encourage student problem solving skills, allowing structure for funduring breaks and moving from building to building.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
 Talk through issues Remain calm Ask adult for help Help your friends get through issues 	 Walk on the ground Sit on the benches Walk around trees Give other space Use handrail properly 	 Eyes forward Stopping to let others pass by Keeping your group together Be a leader 	Walk everywhere
 Arguing Fighting Pointing/yelling/ teasing Ignoring friends 	 Running Jumping on/off benches Pulling on trees Touching light posts 	 Not looking around Walking into others Blocking doors Running through groups 	RunningJumping

Blacktop

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
talk it out or ask for help	follow game rules & use equipment properly	good of the group	freeze when bell rings

Step 3: Explain Why Rules Are Important

So that everyone can enjoy a break and be a part of fun play.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
 Instead of getting upset, voice your opinion fairly and use kind words to help solve a disagreement Listen or ask for help from an adult when needed 	Follow the rules and be careful with the supplies/equipment	 Follow the rules and welcoming others who want to join in on the game Compliment students who try hard Take turns with the blacktop equipment 	 Freeze immediately when the bell rings or whistle is blown waiting to be dismissed to line up
Walk away and continue to not listen when an adult talks with you	 Cheat during game Treat equipment in a way where you could break it 	 Excluding others from games/activities and making fun of people when they try new things 	 Students don't freeze when bell/whistle rings Students continue to play, or decide they want to get a drink or use the restroom after bell/whistle is blown

School Activities

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
universal signal	tame tiger	make room & respect boundaries	be in expected area & wait for dismissal

Step 3: Explain Why Rules Are Important

School activities are a place for everyone to bond and feel included outside of the classroom setting.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
Using the universal signal (PAW) to remind peers to be quiet and ready for the school activity	 Being a Tame Tigerwalking, hands to self, remaining quiet at appropriate times Eyes & body turned toward the speaker/performer 	 Making room for the other classes that are joining. Sitting correctly and respecting the designated area your class is assigned to sit. Following directions from all staff members 	 Remaining in expected area and waiting until teacher dismisses the class Raising your hand if need something or quietly reporting to the teacher if you need to use the restroom Staying seated throughout the performance or presentation Leaving food/drinks and other gadgets in the classroom/backpacks
Yelling at others to be quiet	Yelling, talking with neighbor, running, pushing, clapping at inappropriate times, booing the speaker	 Not sitting correctly, taking up lots of space so other peers/classes can't fit Continually getting out of your sitting space. Ignoring staff members 	 Not with correct class When performance or presentation is over students leave without teachers consent Poking a neighbor with finger or object/gadget.

Office

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe		
state your purpose	respect property & others	wait patiently and timely	self-check		

Step 3: Explain Why Rules Are Important

The office is a place of work and professionalism so you need to act appropriately so everyone can do their job.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
Politely asking for help or stating what is needed in a clear voice	Sitting quietly and calmly on the couch when waiting for assistance from an office staff member. Staying behind the desk and asking before seeing the nurse	Come in quietly to the office waiting patiently until it's your to turn to talk. Being polite by saying please and thank you.	 Staying calm and in control of yourself, checking surroundings and continue to be a Tame Tiger
Speaking loud, giving attitude to office staff members, rudely demand the staff to do something	Complaining about getting a referral even after people tell you to be quiet, not waiting your turn. Putting feet on the coach and rolling around on it not treating school property correctly. Going behind the desk without asking	Pushing way through the office, entering loud and talking loud, annoyed and frustrated because you have to wait your turn	Running around in office area, making a scene when sent to the office, not remaining calm and in control

Pick-Up Area

Step 1: Review School Wide Rules

Problem Solver, Act Responsibly, Work Together, Safely

Step 2: Teach Setting Expectations

Problem Solve	Act Responsible	Work Together	Stay Safe
be alert	tame tiger	be ready to go	stay with your class

Step 3: Explain Why Rules Are Important

This can be a dangerous place so behaving appropriately will keep everyone safe and calm.

Step 4: Demonstrate Rules

When reviewing with students, please give more specific examples that relate to the student's grade.

Problem Solve	Act Responsible	Work Together	Stay Safe
 Walking to designated spot during pick up time. Being alert for your parent's vehicle. 	 Tame Tiger. Entering pick up area quietly Say goodbye to your teacher when leaving with your parent. 	 Backpacks and lunch pails zipped up with nothing out. Students are ready to go the moment a parent is there to pick up. Classmates tell each other when they see a classmates' parent. 	 Students stay in that designated pick up area until parent approaches the curb. Student says bye to their teacher and looks both ways before getting into car.
 Running around chatting with your friends. Not paying attention to the parking lot when cars are pulling in. 	 Goofing off in designated pick up spot Yelling to get your teacher's attention from far away to say goodbye. 	 Opens lunch pail for a snack, and papers are out of backpack that need to go home to parents. Student leaves trash and papers on the ground when parent is there to pick up. Student is not ready that moment and parent is holding up traffic now waiting for their child to gather belongings. 	 Student not staying with their class & running to Live Oak Blvd to be picked up by parent. When parent approaches, students directly runs to vehicle without looking both directions or saying bye to their teacher.

TRCS Behavior Communication Form

Name: T Date: T Teacher: Grade: TK K 1 2 3 4 Referring Staff:	5 6 7 8	Location: ☐ Classroom ☐ Lunch Area ☐ Hallway ☐ Gym	☐ Bathroom ☐ EK Center ☐ Playground/ Blacktop	
Problem Solve Act Responsible Work Together Stay Safe SEL Strategy S2C3 Habit of Learning Growth Mindset *SEL-Social & Emotional Learning Parent Contact: Parent	Minor Problem Behavior Physical Contact Defiance Disruption Dress Code Inappropriate Language Property Misuse Technology Violation Forgery/Plagiarism Other Phone Call	Major Problem (48900 Ed Code ☐ Physical Injury to A ☐ Property Damage/☐ ☐ Stole School/Privat ☐ Obscene Act/Habit ☐ Disruption/Defiand ☐ Harassment/Bullyin ☐ Other ☐ Electronic Message	Possible Motivation Obtain Peer Attention Obtain Adult Attention Obtain Items/Activities Avoid Peer(s) Avoid Adult Avoid Task or Activity Do Not Know Other	
☐ Terrific Tiger ☐ Caught'ya Ticket ☐ Extra Privilege ☐ Class Praise ☐ Parent Contact ☐ Prize Box ☐ Words of Affirmation	Restorative Action Tak Conference with Stud Moved Location Reflection Form Loss of Privilege Loss of Recess Choice Time in Office/Reset Alternative Placement Detention Restitution Other	ent Admin Alternative P (hours/ Out of Schoo (days) Other	lacement days) I Suspension	Intervention ☐ Re/Taught Behavior ☐ Redirect ☐ Environment Change ☐ Praise/Reward ☐ Consequence ☐ Tier II
Others Involved in Incide Comments/Interventions	nt: None Peers Sta	aff	ostitute 🗖 Unkr	nown 🗖 Other

Behavior Reflection Sheet

1.	What poor choices were you making?
	,
2.	What should you have been doing?
3.	Who was affected by your choices?
4.	What do you think you need to do to make things right?
Please	have parent/guardian sign this sheet and then return it to class tomorrow.
Parent	Signature: Date:

Minor Behavior Problem	Definition
Physical Contact	Student engages in non-serious, but physical contact.
Defiance	Student engages in brief or low-intensity failure to follow directions, talks back, or lies.
Disruption	Student engages in low-intensity, but inappropriate disruption.
Dress Code	Student wears clothing that is not within the dress code guidelines defined by the school/district.
Inappropriate Language	Student engages in low-intensity instance of inappropriate language.
Property Misuse	Student engages in low-intensity misuse of property
Technology Violation	Student engages in non-serious, but inappropriate, use of cell phone, music/video player, camera, and/or computer.
Forgery/Plagiarism	First time offense- Student is involved by being in possession of, having passed on or being responsible for removing someone else's property; or the student claims someone else's work as their own.

Major Behavior Problem	Definition
Physical Injury to Another (a)	Caused, attempted to cause, or threatened to cause physical injury to another
	person.
Property Damage/Vandalism (f)	Caused or attempted to cause damage to school or private property.
Stole School/Private Property (g)	Stolen or attempted to steal school property or private property.
Obscene Act of Habitual Profanity(i)	Committed an obscene act or engaged in habitual profanity or vulgarity.
Disruption/Defiance 4-8th only (k)	Disrupted school activities or otherwise willfully defied the valid authority of
	supervisors, teachers, administrators, school officials, or other school personnel
	engaged in the performance of their duties.
Harassment/Bullying (r)	Engaged in an act of bullying, including, but not limited to bullying committed
	by means of an electronic act directly specifically toward a pupil or school
	personnel.

Perceived Motivation	Definition			
Obtain Peer Attention	Student engages in problem behavior(s) to gain attention from peer(s).			
Obtain Adult Attention	Student engages in problem behavior(s) to gain attention from adult(s).			
Obtain Items/Activities	Student engages in problem behavior(s) to gain items and/or activities.			
Avoid Peer	Student engages in problem behavior(s) to get away from/escape peer(s).			
Avoid Adult	Student engages in problem behavior(s) to get away from adult(s).			
Avoid Task/Activities	Student engages in problem behavior(s) to get away from/escape tasks and/or			
	activities.			

lwi	n Ri	vers	Ch	arte	r Sc	hool			PBIS Calendar			2021-2022			
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_		-	JULY							_		_		Dates	_
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Student Name:	Date:									
Referring Staff:		Grade:								
Academic Progress (average score or %		IEP □ 504 □ EL □								
Student's Strengths (Mark all that apply):										
☐ Problem solver		☐ Listens well								
☐ Articulates feelings/needs	☐ Enjoys math		☐ Makes/maintains friendships							
☐ Asks for help	☐ Enjoys reading		☐ Negotiates/compromises							
☐ Attentive in class	☐ Follows instructions		☐ Participates in class							
\square Cooperates with others	\square Helpful to others		\square Regular attendance							
☐ Other:										
Behavior and/or Social Emotional Con	cerns (Mark all that apply):									
☐ Academics	☐ Grief/Loss		☐ Scared							
☐ Always Tired	☐ Hyperactive		☐ Self-Image/Self-Confidence							
☐ Anger Management	☐ Inappropriate Language		☐ Self-Injury							
☐ Attendance/Tardiness	☐ Impulsive		☐ Sexual Acting Out							
☐ Bullying- Bully	☐ Inattentive		☐ Stealing							
☐ Bullying- Victim	☐ Incomplete/No Work		☐ Study Skills							
☐ Cries Easily/Often for Age	☐ Lack of Social Skills		☐ Suspected Abuse							
☐ Daydreams/Fantasies	☐ LGBTQI		☐ Unresponsive							
☐ Defiance	Lying		□ Vandalism							
□ Disruptive	☐ Motivation		☐ Verbal Harassment							
☐ Dramatic Change in Behavior	☐ Nervous/Anxious		☐ Withdrawn							
☐ Family Concerns	☐ Personal Hygiene									
☐ Fighting (non-physical)	☐ Sadness									
Other:										
Your Concerns About Student – Acade	mic ·									
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Your Concerns About Student – Emotional/Behavioral:										
Your Concerns About Student - Other										
Your Concerns About Student – Other:										

Prior Interventions Used (Mark all that apply): Visual reminders			
Visual reminders Daily tracking sheet/reflection Behavior reminders Agenda check form Clarify rules Small group instruction Classroom contract Practice expected behavior Preferential seating Student/teacher meeting Counseling referral Positive reinforcement Family/caregiver conversation Loss of privileges Graphic organizer Tutoring English/math lab Push-in academic support Quiet space Parent teacher conference Extended time for assignments Breaks from work SST Other:			
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Agenda check	-	that apply):	
Small group instruction Classroom contract Practice expected behavior Preferential seating Student/teacher meeting Counseling referral Positive reinforcement Family/caregiver conversation Loss of privileges English/math lab Push-in academic support Quiet space Parent teacher conference Extended time for assignments Modify assignments Modify assignments Please Describe Your Interventions/Strategies (Include: Length of Time Tried and Response by Student): Please fill out the screener for this student: RFA SIBSS & SRSS Screener			
Preferential seating	_		•
Positive reinforcement			
Graphic organizer	_		
□ Push-in academic support □ Quiet space □ Parent teacher conference □ Extended time for assignments □ Breaks from work □ SST Other: Please Describe Your Interventions/Strategies (Include: Length of Time Tried and Response by Student): Please fill out the screener for this student: RFA SIBSS & SRSS Screener Office Use Date Discussed in Intervention Team Meeting: MAPS Reading: MAPS Reading: MAPS Math: SRSS: SRSS: SRSS: SRSS: SRSS: SRSS: SRSS: SRSS MAPS Math: SRSS: SRSS: SRSS: SRSS			
□ Extended time for assignments □ Breaks from work □ SST □ Modify assignments Other: □ Please Describe Your Interventions/Strategies (Include: Length of Time Tried and Response by Student): Please fill out the screener for this student: RFA SIBSS & SRSS Screener Office Use Date Discussed in Intervention Team Meeting: YIPS/YEPS: □ MAPS Reading: □ Behavior Referrals: □ MAPS Math: □ SIBSS: □ MAPS Math: □ SIBSS: □ MAPS Math: □ SIRSS: □ S		_	<u> </u>
Other: Please Describe Your Interventions/Strategies (Include: Length of Time Tried and Response by Student): Please fill out the screener for this student: RFA SIBSS & SRSS Screener Office Use Date Discussed in Intervention Team Meeting: YIPS/YEPS: MAPS Reading: Behavior Referrals: MAPS Math: SIBSS: SRSS:	• •	·	
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